



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Westbury High School

MEETING #: 008

LOCATION: Westbury High School

DATE / TIME: July 21, 2015, 4:30pm

ATTENDEES: (those marked with a check were present)

	Alsmeyer, Zak	Student
✓	Aguirre Rubio, Martha	Student
	Arceneaux, Aaron	Student
	Bravo, Miguel	Student
	Brown, Javon	Westbury Staff
✓	Clemons, Carolyn	Westbury Staff
✓	Dusablon, Christopher J	Westbury Staff
	Elizondo, Omar E	Westbury Staff
	Harris, Shirley	Student
	Hodge, Jaliyyah	Student
	Iko, Chinmeri	Student
	Jones, Jala	Student
✓	Lyle, Robert	Westbury Staff
	Miller, Bennie	Westbury Librarian
	Moczygemba, Adriana	Student
	Moore, Lorenzo	Student
✓	Nixon, Jeri	Westbury Staff
	Pedroso, Jamin	Student
	Reña, Annette	Student
	Sanders, Jeremy	Student
	Soyambo, Ablola	Student
	Valadez, Tono	Student
	Vazquez, Cindy	Student

✓	Chapman, Cindy	Community Member
✓	Edmondson, Becky	Community Member
	Hartman, Marcia	WCC – Vice President
✓	Ownby, Kathleen	Community member
	Ussery, Ollie	PTO Support, VIP
✓	Monahan, Susan	Westbury Principal
✓	Williams, Cedric	Westbury Staff
✓	Alling, Brian	HISD – Project Manager
	Bankhead, Dan	HISD – Facilities Design
✓	Brady, Scott	Joiner Architects
	Eghan-Wiafe, Dinah	HISD – Facilities Design
	Clayton, Clay	HISD – Facilities Planning
	Copley, Joby	Joiner Architects
	Harris, LaJuan	HISD – Facilities Planning
	Kamath, Sundaresh	HISD – Facilities Planning
✓	Myers, Justin	Joiner Architects
	Robertson, Sue	HISD - Facilities Planning
	Robinson, Ty	Office of School Support



PURPOSE: The purpose of this meeting was to provide project information updates to the Project Advisory Team (PAT) members.

AGENDA:

- Review of project architect and engineer team efforts in current schematic design phase
- Discuss future Community Meeting dates and agenda
- What to expect at the next PAT meeting
- Questions and Answers

DISCUSSION:

1. HISD Project Manager Brian Alling thanked the Project Advisory Team (PAT) participants for their assistance with the project.
2. Mr. Scott Brady of Joiner Partnership Architects shared images of the previously presented Westbury High School campus master plan for the proposed. Mr. Brady then reminded the attendees of some of the earlier PAT meeting design review comments.
 - a. Student bus drive and drop-off area should be designed to ensure the adjacent public roads are not blocked and students can load and unload safely.
 - b. HISD school bus routes should not be required to drive through the adjacent neighborhood residential streets. It was noted in earlier PAT meetings that an on-site turn around may be necessary to allow busses to arrive and stack safely without disrupting the neighboring residential street traffic.
 - c. The new dining and kitchen service drive should be designed to use either the existing service drive or create a new service drive route.
 - d. The PAT previously requested consideration to utilize the existing exterior courtyard between the existing campus building and where the new building addition is planned.
3. Mr. Brady then shared a new site design layout which addressed the previous PAT meeting comments.
 - a. A separate bus lane is proposed which will route the bus traffic off the public road so students can load and unload safely and without disrupting traffic. The site parking and walking circulation routes will need to be further evaluated with the Westbury High School administrators after they have opportunity to observe evaluate the current campus design further. Currently the design proposed calls for removing a portion of the existing abandoned Burdine Street.
 - i. The timing of the removal of Burdine Street will be further evaluated for possible additional athletic field access parking or possibly allowed to remain for use as a service drive.
 - ii. The campus staff indicated they do not want to keep Burdine due to the safety issues they currently have to deal with due to traffic on the current street.
 - b. Two different building addition plan scheme options were presented that showed varying dining and kitchen layout locations.
 - i. The PAT members indicated they preferred to not locate the kitchen service drive and utility yard facing the public view of the campus and preferred to utilize the current service drive at the rear of the campus.
 - ii. The PAT attendees did note they also liked the architect's idea to locate the new dining area closer to the existing exterior courtyard.



- iii. The PAT attendees agreed any new bus drop-off area will require covered walkway path into the building entry.
 - iv. Attendees commented there will also be a need for isolating portions of the corridors around the dining area, the gymnasiums and others to allow for improved campus security during variety of evening sport and community events anticipated at the campus.
 - v. The architects agreed they would explore design solutions which would address these comments.
4. Mr. Alling and Mr. Brady updated the PAT with the status of the early campus athletic field design package.
- a. The early site package for the proposed new baseball, softball and tennis courts is currently being priced by the Construction Manager at Risk firm of Satterfield & Pontikes Construction. Pricing submittals from sub-contractors and suppliers are scheduled to be received for HISD consideration August 6, 2015. Construction is scheduled to begin once contracts and cost proposal are confirmed by HISD.
 - b. The design of the new athletic fields and restroom/storage building, parking and adjacent site design layout was reviewed with the PAT. Several comments shared from the PAT attendees are:
 - i. One of the community members attending the PAT meeting indicated she had visited with representatives from the neighboring Shell Oil business. The PAT member indicated there was concern foul balls may go over the site perimeter fence into the Shell Oil property. Mr. Alling commented the project design addresses the foul ball concern with planned use of nets hung high along the property perimeter to prevent foul balls from going to the adjacent property.
 - ii. PAT attendees indicated they liked the proposed restroom/storage building and how it will allow for flexible use by the campus staff.
 - 1. The coaches indicated a separate restroom/changing area for officials is needed and could also serve as a single 'family' restroom if needed.
 - 2. The coaches also noted a separate room within the storage room is needed to allow for a small on-site team and coach meeting room.
 - iii. The dugout design was presented as a non-recessed structure using chain-link fencing for the walls of the dugout primarily and would have a sloped metal roof designed to comply with building code and wind gust requirements. Attending Westbury High School coaches also indicated a preference for roll-up doors for large access doors due to their impression coiling doors are more secure.
 - iv. Mr. Alling commented to the PAT members the stadium field lights, press boxes and additional parking areas would be alternates for consideration if the contractor pricing results were within budget.
5. Mr. Alling requested campus and PAT discussion for dates to consider to present to the community. There is a Back to School Bash scheduled for August 30th and may be an opportunity to share bond project information with the community. Mr. Alling will coordinate with HISD's Bond Communications department to prepare for this event.



ACTION ITEMS:

- 8.01 Architects will further explore campus design layouts to address comments made during the PAT meeting.
- 8.02 Mr. Alling will coordinate with the campus administration further and HISD Communications staff to confirm the Community Meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. The project design updates and the early athletic field package status will be presented.

NEXT PAT MEETING: Tuesday, August 18, 2015 at 4:30 pm; Westbury High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
Project Manager
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